

YOUR DASHBOARD

The Dashboard stores all your RentalsCombined.net history. Think of it as your personal filing system, from which you can recall everything from travel documents to monthly commission payments.

RENTALS COMBINED.net
BUSINESS & VACATION RENTAL PROPERTIES

FAVORITES USD EN HELP Rebecca Caroline

DASHBOARD
BOOKINGS
FAVORITES
TRAVEL DOCUMENTS
MY PROFILE
MARKETING KIT
LOG OUT

QUALITY RENTALS FOR BUSINESS & LEISURE

Search for Properties & Let the Professionals Take Care of You

Country, Region, Town, Company, Landmark, Ref. Check In → Check Out Flexible by Guests Any SEARCH

Once you have logged in you can access your Dashboard by clicking on the 'person icon' at the top right-hand corner of the website.

Bookings - Tracks your bookings. You can look up bookings via date, client name, email or booking number. Once on the 'My Bookings' page you can download the bookings as a spreadsheet (as with the commissions), find booking info or click on 'Details' to retrieve booking documents.

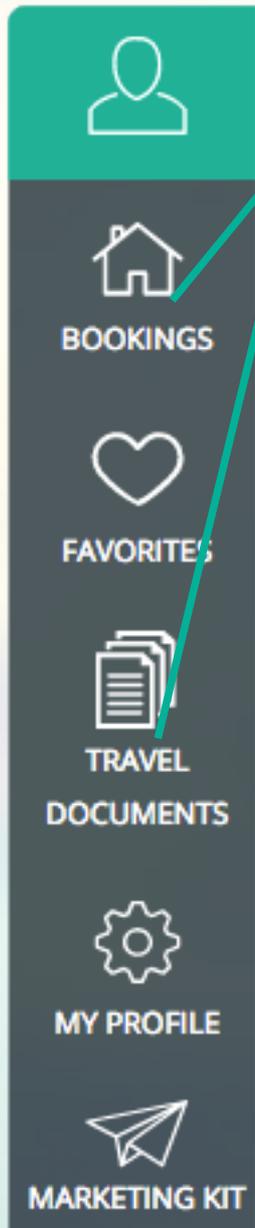
Favourites - Tracks your 'Favourites Lists.' Here you can edit a list, activate and add to an existing list or view and resend a list.

Travel Documents - You can search for your clients' travel documents by name, email or booking number.

My Profile - Update your profile information or change your password.

Marketing Kit - Find marketing material to share on your social media sites and make commissions.

YOUR DASHBOARD



These buttons let you look up booking and travel document information.

This button lets you look up booking information. You can also access travel documents from here.

Click on the button to see more booking details. You can also download a spreadsheet here.

A screenshot of the 'MY BOOKINGS' dashboard. The header is dark grey with 'MY BOOKINGS' in white. Below is a green bar with 'ACTIVITY FILTERING'. Underneath, there's a 'Date of Booking' filter with 'From' and 'To' fields. The 'From' field contains '07-Jun-2017' and the 'To' field contains '07-Jul-2017'. There are 'x' and calendar icons to the right.

A screenshot of the 'MY BOOKINGS' dashboard showing a table of bookings. The header is dark grey with 'MY BOOKINGS' in white. Below is a green bar with 'ACTIVITY FILTERING'. Underneath, there's a 'Date of Booking' filter with 'From' and 'To' fields. The 'From' field contains '01-Apr-2017' and the 'To' field contains '26-May-2017'. There are 'CLEAR' and 'UPDATE' buttons to the right. Below the filter is a table with columns: 'SHOWING BOOKINGS FOR: 01-Apr-2017 - 26-May-2017', 'TOTAL NUMBER OF BOOKINGS', 'AVERAGE VALUE COMMISSION EST. [0]', and 'TOTAL AGENT'S COMMISSION EST. [0]'. The table has two rows, both for 'AGENCY: Aldous Adventure'. The first row has '0' for 'TOTAL NUMBER OF BOOKINGS', '0 CAD' for 'AVERAGE VALUE COMMISSION EST. [0]', and '0 CAD' for 'TOTAL AGENT'S COMMISSION EST. [0]'. The second row has '0' for 'TOTAL NUMBER OF BOOKINGS', '0 CAD' for 'AVERAGE VALUE COMMISSION EST. [0]', and '0 CAD' for 'TOTAL AGENT'S COMMISSION EST. [0]'. There are 'COPY' and 'PDF' icons to the right of each row.

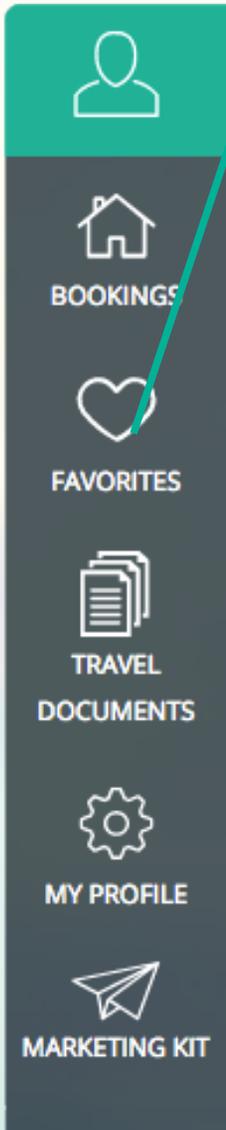
A screenshot of the 'TRAVEL DOCUMENTS' dashboard. The header is dark grey with 'TRAVEL DOCUMENTS' in white. Below is a dark grey sidebar with icons for 'BOOKINGS', 'FAVORITES', 'TRAVEL DOCUMENTS', 'MY PROFILE', and 'MARKETING KIT'. The main content area has a dark grey header with 'TRAVEL DOCUMENTS' in white. Below is a white box with the text 'FILTER YOUR CLIENT'S TRAVEL DOCUMENTS BY NAME, EMAIL OR BOOKING NUMBER:'. Underneath is a search input field with the placeholder text 'Enter Name, Email or B/N' and a green 'SEARCH' button.

You can search for 'Travel Documents' by name, email or booking number. The next page will give you the booking details. Click on the 'Travel Documents' button to find the travel document PDFs.

YOUR DASHBOARD

Here is where you can find all the Favourites Lists. You can add to existing list, edit lists and view list from here.

Click this button to activate a list and add new properties to it. Once it is activated you will see a white bar at the top of the webpage, indicating that the list is activated. Once the list is activate any property heart you click on will be added to the list.



FAVORITES LISTS [FIND LIST](#) [CREATE NEW LIST](#)

To **ADD A PROPERTY to a LIST**, first create a list or if already created and visible below then please click on the button 'ACTIVATE LIST & ADD 🏠'. As you begin your **property search above** and click on a heart symbol this will then automatically add that property to your activated list.

1 2 3 >

DATE CREATED	CLIENT'S NAME	CLIENT'S CONTACT	CLIENT'S Travel Dates	LIST TITLE & Notes	LIST SENT
06-Jul-2017 EDIT	Rebecca Aldous	rebecca.aldous@rentalsco...	20-Oct-2017 27-Oct-2017 No Flexible Dates	g ACTIVATE LIST & ADD 🏠 VIEW LIST	Yes ?
06-Jul-2017 EDIT	Rebecca Aldous	rebecca.aldous@rentalsco... 6048491674	01-Sep-2017 08-Sep-2017 No Flexible Dates	her ACTIVATE LIST & ADD 🏠 VIEW LIST	No
06-Jul-2017 EDIT	Rebecca Aldous	rebecca.aldous@rentalsco... 6048491674	12-Aug-2017 19-Aug-2017 No Flexible Dates	her ACTIVATE LIST & ADD 🏠 VIEW LIST	No

Click this button to 'Edit' lists. You can add reference notes regarding your clients likes and dislikes, update client information or re-purpose existing lists for new clients.

Click on this button to view a Favourites List. Once the list is open you can email the list by clicking on 'Email Favourites.'

YOUR DASHBOARD

Contact Details - Here you can enter your professional details. These details will show up on all the documents (travel documents, property voucher, bookings, favourites lists) that are sent from the site.

The 'About Company,' 'Bank Info' and 'Editing User's' are all tabs for Travel Agencies rather than individual agents. Here agencies can provide their company information and logo and add agents (users) to their corporate account. The 'Editing User's' page will direct the agency to enter the agent's name and email. An email will then be sent to the user directing them to recreate their own password.

Here you can reset your password.

Click on 'My Profile' to update your professional information or change your password.

A screenshot of the 'MY PROFILE' dashboard. The top navigation bar is dark grey with a person icon and the text 'MY PROFILE'. Below this is a horizontal menu with tabs: 'Contact details', 'Company Details', 'About Company', 'Bank Info', 'Password Settings', and 'Editing Users'. The 'CONTACT DETAILS' form is displayed, containing fields for Email (rebecca.aldous@rentalscombined.net), *First Name (Rebecca), *Last Name (Caroline), Position in Company (Squamish), *Landline Number (Country: Canada +1, Area: 604-849-0003), Ext. (223), *Mobile Number (Country: Canada +1, Area: 604-849-0012), and Skype Name (Squamish Bex). A 'SAVE CHANGES' button is located at the bottom right of the form.

YOUR DASHBOARD

The screenshot shows a dashboard with a dark sidebar on the left containing icons for a profile, bookings, favorites, travel documents, and marketing kit. The main content area is titled 'MARKETING KIT' and features a section for sharing a unique invite link. A red circle highlights the 'COPY' button next to the link 'http://rc.com.se/0fckqj'. Below this, a three-step process is outlined: 1. Share with Confidence (sharing properties or search results), 2. A Booking is Made (customer books through the link), and 3. You Earn Commission (agent receives 10% commission). A teal callout box at the bottom explains that the marketing kit is updated regularly and provides a 10% commission for bookings made through the unique link.

MARKETING KIT

Let your customers know about Rentals!

Use your unique invite link, so you can get paid for anyone you refer who makes a booking via RentalsCombined.net

Share your unique invite link:

<http://rc.com.se/0fckqj> **COPY**

This is how it works

- 1** **SHARE WITH CONFIDENCE**
Each time you share properties, search results or favorites, or even link to us with your unique link, **we place a tracking cookie which links straight back to your agency.**
- 2** **A BOOKING IS MADE**
All bookings that are **linked back to your agency** through sharing, even if a customer books directly on the website at a later date, **your agency will still receive a commission.**
- 3** **YOU EARN COMMISSION**
So SHARE property info, use your unique link & let you customers know that you now have rental properties. Get your clients booking & **earn great commissions!**

This is one example of one of the marketing promotions. The user copies the link and places it on their social media. If someone clicks on it, a tracking cookie links the customer to the agent. If the individual makes a booking through the link, the agent will receive a 10% commission.

Click on 'Marketing Kit' for marketing material for your social media channels. The Kit is updated regularly with new material and the programs including commissions.